

## **Motion to Allow Late-Filed Claims**

### **Instructions:**

**Select** *Bankruptcy*

**Select** *Motions/Applications OR Claims - Misc Activities*

**Enter** case number

**Verify** case number is correct

**Select** Document Event: [Claims - Allow Late-Filed Claim\(s\)](#)

**Insert** “Notice” if the document is titled Motion and Notice

**Select** Party

- Party filer not listed, Add/Create New Party

**Browse, Verify and attach** the correct pdf file

- Add attachments, if applicable

**Enter** Claim Number(s) in the space provided. If more than one claim, please separate the numbers by a comma.

**Review Docket Text for accuracy**

**Warning!!** Verify entry is correct before submitting.